



# DAY CAMP CHANGE OF STATUS FORM

Please complete this form for any changes to your original registration—forward to the day camp registrar

Camper's Name \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian's Name \_\_\_\_\_

Phone (h) \_\_\_\_\_ (w) \_\_\_\_\_ (c) \_\_\_\_\_

### PLEASE ADD

Session Date \_\_\_\_\_ (Camp Name) \_\_\_\_\_ Select Days M T W R F

Session Date \_\_\_\_\_ (Camp Name) \_\_\_\_\_ Select Days M T W R F

Session Date \_\_\_\_\_ (Camp Name) \_\_\_\_\_ Select Days M T W R F

Reason \_\_\_\_\_

To add a week of camp, the \$25 deposit will be deducted immediately. The remaining balance will be automatically deducted three weeks prior to each camp session. You may add a child to a camp session if space is available and it is received no later than Monday the week prior to the camp session. Additions made within three weeks or less of the camp start date will have payment auto deducted in full from the account on file.

### PLEASE CANCEL

Session Date \_\_\_\_\_ (Camp Name) \_\_\_\_\_ Select Days M T W R F

Session Date \_\_\_\_\_ (Camp Name) \_\_\_\_\_ Select Days M T W R F

Session Date \_\_\_\_\_ (Camp Name) \_\_\_\_\_ Select Days M T W R F

### Select Reason for Withdrawal:

- Cost of program
- Dissatisfied with program
- Moved
- Schedule changed
- Job loss
- Injury/illness
- Switched camp
- Financial aid amount
- Other: \_\_\_\_\_

All cancellations up to **three weeks** prior to the camp session will receive a refund, minus the \$25 deposit per session and Facility Membership fee (if applicable). Cancellations with less than a **three week** notice will forfeit the entire fee of camp. You may transfer your child to another session if space is available and it is at least three weeks in advance. If you are transferring your child to a new camp session we will transfer the deposit to the newly registered session; however, deposits will not be transferred into previously registered camp sessions.

### SCHEDULE CHANGES

Session Date \_\_\_\_\_ (Camp Name) \_\_\_\_\_ **From** M T W R F **To** M T W R F

Session Date \_\_\_\_\_ (Camp Name) \_\_\_\_\_ **From** M T W R F **To** M T W R F

Schedule changes for Teen Trip camp are not permitted.

Late Pick Up Policy: We assess a \$15 late charge 15 minutes beyond the end of the camp day, with an additional \$5 charged per every five minute segment thereafter. Date: \_\_\_\_\_ Time: \_\_\_\_\_ Total Due: \$ \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Office Use Only Rec'd \_\_\_\_\_ Posted \_\_\_\_\_ Conf \_\_\_\_\_