What steps are needed to sign a child up for program and receive assistance from the state?

1. Apply for State of NH Child Care Scholarship at www.dhhs.nh.gov/dfa/apply.htm
2. Complete the YMCA Child Care Registration Form every school year per child at your local branch or online at www.graniteymca.org/child-care
   a. Indicate on the registration form what services are needed
   b. Complete the authorization to deduct form for any fees that might not get paid by the state
3. Inform the Registrar that you will be receiving assistance from the state
4. Complete CampDoc Account
5. Registrar will assist you with the required Child Care Provider Verification state form, 1863
6. Vacation and Extra Full Day programs require additional paperwork
   a. Selecting which programs you would like to utilize can be done two ways
      i. Select the programs online through our website at www.graniteymca.org/child-care
      ii. Complete a flyer for this event and submit to Director or Registrar
7. On the day of care you must sign the child in and out of the program with times and signatures

If you have any questions, please contact the registrar at your local branch:

**YMCA OF DOWNTOWN MANCHESTER**
Heather Hodges
Child Care & Day Camp Registrar
Phone: 603.232.8698
Email: hhodges@graniteymca.org

**YMCA OF THE SEACOAST**
Lisa Larocque
Camp Gundalow & Child Care Registrar
Phone: 603.431.2334
Email: llarocque@graniteymca.org

**YMCA OF STRAFFORD COUNTY**
Linda Silvia
Child Care & Day Camp Registrar
Phone: 603.994.4130
Email: Isilvia@graniteymca.org

**YMCA OF CONCORD**
Registrar
Phone: 603.228.9622 ext. 132

**YMCA OF GOFFSTOWN**
Amy Prescott
Child Care & Day Camp Registrar
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**YMCA OF GREATER LONDONDERRY**
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**YMCA OF ALLARD CENTER OF GOFFSTOWN**
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