THE GRANITE YMCA

ONLINE CHILD CARE REGISTRATION GUIDE
1. Log into the website at www.graniteymca.org
2. Click on the “LOGIN” link.
3. At the top of this screen under “Shop by type” dropdown, select Child Care 19-20.
4. Under the “Shopping for” dropdown, select your child.

5. Check the branch you are registering your child for in the Branch selection section.
   - Once these are selected, all of the child care programs your child is eligible for will appear. You may need to view multiple pages to see all the eligible programs.

6. Choose the program you are registering for.
7. Once the program information populates:
   • You can unselect the days your child will not be attending (if you plan on having your child attend a part-time eligible program). You will notice the days of attendance will change but the rate will not be affected until it appears in the cart.
   • You can select add-ons if offered.
   • Once everything is complete click the "Add to cart" button.
8. Complete information on registration form, at minimum all questions with a red asterisk next to them.

9. Select “Next” button once complete.
9. Click the “Continue shopping” button if you are registering for more than one program or for multiple children. Once complete click the “View Cart” button.
10. Now click the “**Proceed to Check out**” button.

- **Please note:** Do not select **View Payment Plan** button as this could change your payment plan to pay in full at time of registration.
11. “Select a payment method” button to add account.

12. “Finalize Purchase” button once everything is completed.