



DAY CAMP CHANGE OF STATUS FORM

Please complete this form for any changes to your original registration—forward to the day camp registrar

Camper's Name _____ Date _____

Parent/Guardian's Name _____

Phone (h) _____ (w) _____ (c) _____

PLEASE ADD

Session Date _____ (Camp Name) _____ Select Days M T W R F

Session Date _____ (Camp Name) _____ Select Days M T W R F

Session Date _____ (Camp Name) _____ Select Days M T W R F

Reason _____

To add a week of camp, the \$25 deposit will be deducted immediately. The balance of the additional session will be processed according to your payment plan. You may add a child to a camp session if space is available and it is received no later than 12:00 PM on Wednesday prior to the camp session. Additions made within three weeks or less of the camp start date will have payment auto deducted in full from the account on file.

PLEASE CANCEL

Session Date _____ (Camp Name) _____ Select Days M T W R F

Session Date _____ (Camp Name) _____ Select Days M T W R F

Session Date _____ (Camp Name) _____ Select Days M T W R F

Select Reason for Withdrawal:

- Cost of program
- Dissatisfied with program
- Moved
- Schedule changed
- Job loss
- Injury/illness
- Switched camp
- Financial aid amount
- Other: _____

All cancellations up to **four weeks** prior to the camp session will receive a refund, minus the \$30 registration fee, Facility Membership fee (if applicable), and \$25 per session. Cancellations with less than a **four week** notice will forfeit the entire fee of camp. You may transfer your child to another session if space is available and it is at least two weeks in advance. If you are transferring your child to a new camp session we will transfer the deposit to the newly registered session; however, deposits will not be transferred into previously registered camp sessions.

SCHEDULE CHANGES

Session Date _____ (Camp Name) _____ **From** M T W R F **To** M T W R F

Session Date _____ (Camp Name) _____ **From** M T W R F **To** M T W R F

Schedule changes for Teen Trip camp are not permitted.

Late Pick Up Policy: We assess a \$15 late charge 15 minutes beyond the end of the camp day, with an additional \$5 charged per every five minute segment thereafter. Date: _____ Time: _____ Total Due: \$ _____

Parent/Guardian Signature _____ Date _____

Office Use Only Rec'd _____ Posted _____ Conf _____